

BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION

□ APRIL 10, 2024 🇺🇸

**REGULAR SESSION MEETING @ 6:30 PM
EXECUTIVE SESSION IF NECESSARY**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL Time:

Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill	
--------------	--	----------------	--	-----------------	--	---------------	--	--------------	--

BOARD PRESIDENT’S REPORT:

A. Welcome

“This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.”

This meeting will be broadcasted. In person meeting will be held in Room 404.

REVIEW OF AGENDA & APPROVAL OF MINUTES

- A. Additions and Deletions to Agenda
- B. Approval of the Agenda

Motion: _____ Second: _____

Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill		Dr. Swabb	
----------------	--	-----------------	--	---------------	--	--------------	--	--------------	--

C. March 13, 2024 - Approval of Minutes of Regular Mtg

Motion: _____ Second: _____

Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill		Dr. Swabb	
----------------	--	-----------------	--	---------------	--	--------------	--	--------------	--

D. Student Spotlights -

Brileigh Diehl - Nominated by Mrs. Unthank

I chose to nominate Brileigh Diehl for this month’s Student Spotlight. I have had the pleasure of having Brileigh in my classroom for two years. Brileigh is one of the hardest workers with the best work ethic. No matter how challenging the task is that I give her, Brileigh perseveres through each task. She is not afraid to ask for help when needed or lend a hand to fellow classmates that need extra help. I know Brileigh is one of the students that will complete all of her work and I never have to

Wednesday, April 10, 2024

worry about the quality. Each assignment is given the same which is her very best. Other classmates are drawn to Brileigh because she is kind and treats others with respect. She will work with any classmate and make each of them feel important. I am proud to have had the pleasure of working with Brileigh. I cannot wait to see what her future holds. This award is well deserved. Great Job Brileigh & Congratulations!

Cailyn Barhorst - Nominated by Mr. Schwieterman

I am absolutely honored to recognize Cailyn Barhorst as my Student Spotlight of the month of April. Throughout the year, it has been such a joy to see this young lady grow and step out of her shell. I have enjoyed many delightful chats at the end of the day. During dismissal, she often puts chairs up at the end of the day without prompting and is an asset to me during the school day. Cailyn has been able to be more expressive using our feeling folders to express good things, and things I need to work on, like I am to call her just Cailyn, not Cailyn Barkhorst, every time. She is an absolute pleasure to work with in and out of the classroom. After speaking with all teachers who have her in class and many staff members on their opinions of Cailyn receiving this award, it was a resounding yes. Cailyn as we finish up 5th grade and you move into JH and High School and beyond, please remember you have an enormous following here that are rooting for you every step of the way and will be there if you need any help along the way. Bradford is a better place because you are here. So it is not only my great honor, but the honor of all your teachers and staff to present this award to Ms. Cailyn Barhorst. Great Job Cailyn & Congratulations!

Joanna Riffell - Nominated by Mr. Snyder

I would like to nominate Joanna Riffell for our Student Spotlight for the month of April. Joanna is a great student who is always smiling and positive. She leads by example and is one of the best overall students in the 9th grade. I can always count on Joanna to give her best effort in class and have a great mindset while doing so. I am happy to have her as my Student Spotlight of the month. Great Job Joanna & Congratulations!

Kaylynne Minnich - Nominated by Mrs. Timmerman

I would like to nominate Kaylynne Minnich for our Student Spotlight for the month of April. Kaylynne has been a joy in class this year. She participates in class discussions, helps her peers when needed, and is a hard worker. She is improving each day academically and thrives to do her best. Kaylynne is respectful and trustworthy, and she is a role model for other students. Kaylynne has all the great qualities for an exceptional student. Great Job Kaylynne & Congratulations!

E. Staff Spotlight -

Tabitha Breeze - Nominated by Mrs. Lavey

The staff member I would like to recognize as our Staff Spotlight is Tabitha Breeze. I would like to recognize Tab for all that she has given to the district for over 20 years. She is an amazing teacher which she continues to do with Tier 3 intervention for our kiddos who are in need of intensive interventions to teach strategies in reading. She also has become a leader as our Literacy Coach. She has a wealth of knowledge when it comes to training teachers in how to help students who want to read but struggle because it isn't easy for them. Dyslexia and Science of Reading training are now requirements for teachers across all contents. Her knowledge and the ability to lead our staff is amazing to make us be at the forefront in teaching reading to our students. We are so lucky to have Tab in our district, and I see her helping teachers grow to help our students. Great Job Tab & Congratulations!

ADMINISTRATIVE REPORTS

- A. Mrs. Michelle Lavey, Elementary Principal -
- B. Mr. Christopher Barr, MS/HS Principal -
- C. Mr. Bob Daugherty, Assistant Principal -
- D. Mrs. Chloe Thompson, Athletic Director/Transportation Director

- E. Mrs. Maria Brewer, Upper Valley CC update -
- F. Mr. Joe Hurst, Superintendent -
- G. Mrs. Carla Surber, Treasurer -

PUBLIC PARTICIPATION

FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber

Consent Calendar (items 1 through 17). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal – March 2024
2. Check Register – March 2024
3. Then & Now certification of bills that were obligated by employees of the district:
 - Riverside Insights - Encumbered \$655.20, Payable \$1109.50, Lavey, M
 - BSN Sports - Encumbered \$1,342.00, Payable \$1,476.20, Thompson, C
 - Royalty Restroom Rental - Encumbered \$293.75, Payable \$312.50, Thompson, C
 - P & R Communications - Encumbered \$0, Payable \$450.41, Thompson, C
4. Recommend approval of Transfers and Advances for the month:
 - Advance from the General Fund 001 into 300-9002 Washington DC trip \$40,000.00
5. Recommend approval of Permanent appropriations for necessary amendment.
6. Recommend approval of a modification to the original proposal with BHM CPA Group, Inc. of a cost of \$12,000.00 for contract period 7/1/21 to 6/30/26 to be modified to \$14,400.00, Resolution #080-2022.
7. Recommend acceptance of a donation from Bobby & Peggy Long (In Memory of Cody Lear) of \$70.00 for the Greg Hale Memorial Scholarship Fund.
8. Recommend acceptance of a donation from Greenville Lodge of Elks for approximately \$500.00 in school supplies.
9. Recommend acceptance of a donation from Primary Care Internists of \$700.00 for scoreboard sponsorship.
10. Recommend acceptance of a donation from Jason & Maria Brewer of \$125.00 for hurdle sponsorship.
11. Recommend acceptance of a donation from Bryce & Bailey Brewer of \$125.00 for hurdle sponsorship.
12. Recommend acceptance of a donation from Covington Savings & Loan Assn in the amount of \$250.00 for the Drama Club.

13. Recommend approval of a petty cash fund for library for the purpose of book fair in the amount of \$200.00.
14. Recommend acceptance from AES Ohio EV Rebate Program an amount of \$69,265.23.
15. Recommend approval to apply for the Ohio Attorney General FY24 School Safety Grant.
16. Recommend the acceptance of a grant to analyze the utility usage within the district. This is for eligibility for a grant to upgrade utility infrastructure. The value of the grant is \$15,000.00 and is being performed by Ameresco. Additionally, they are digitizing all building plans for the benefit of the district.
17. Recommend an intent to contract with the Dayton Area School Employment Consortium for fiscal year 2025 in the amount of \$964.39.

Motion: _____ Second: _____

Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill		Dr. Swabb	
----------------	--	-----------------	--	---------------	--	--------------	--	--------------	--

OLD BUSINESS

NEW BUSINESS

Consent Items (items 1 through 11). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Resignations/Employment/Job Descriptions:
 - A. Employment - Certified Personnel - One (1) Year Substitute Contract for the 2023-2024 school year:

Amy Harshbarger
 - B. Employment - Classified Personnel - One (1) Year Substitute Contract for the 2023-2024 school year:

Nikki Huff - Substitute Nurse
 - C. Reemployment - Supplemental Assignments - One (1) Year Supplemental Contract for the 2024-2025 school year:

Karen Gehret - Intervention Team Leader
 Ann Siefring - Intervention Team Leader

Megan Unthank - Title I Coordinator
Tina Schmitz - Elementary Student Council
Special Education Team Leader
IEP Writing
Tracy Mueller - IEP Writing
Lisa Hart - IEP Writing
Wanda Roberts - Resident Educator Mentor

D. Reemployment - Certified Personnel - One (1) Year Limited Teaching Contract for the 2024-2025 school year:

Nicholas Bandstra
Cierra Bolin
Bethany Espich
Brooke Fair
Angela Griffith
Brandon Koverman
Conner Reed
Victoria Schmitz

E. Reemployment - Certified Personnel - Three (3) Year Limited Teaching Contract for the 2024-2025 school year:

Cory Canan
Rachel Meiring

F. Reemployment - Certified Personnel - Five (5) Year Limited Teaching Contract for the 2024-2025 school year:

Mindy Burgett
Lisa Osborne
Dylan Parke
Tina Schmitz
Ryan Schulze
Brian Schwieterman

G. Reemployment - Certified Personnel - One (1) Year Substitute Contract for the 2024-2025 school year:

Doug Albright
McKenna Anderson
Diane Barga
Nichole Capasso
Courtney Condy
Tatyana Cotrell
Amanda Duncan
Chris Farmer
Kiersten Finlay
David Florkey
Cassie Gantt
Amy Harshbarger
Beverly Hughes
Brittany Johns
Jennafer Kramer
William Lemaster

Mark Lynch
Johanna McGrath
Megan McFaddin
Ruth Neudecker
Sharon Ropp
Josh Siedling
Anthony Takacs
Devin Voisard
Zachary Williams-Henninger

H. Employment - Classified Personnel - One (1) Year Substitute Contract for the 2024-2025 school year:

Cathy Baker
- Substitute Aide
- Substitute Secretary

Cheryl Clark
- Substitute Cafeteria

John Cruse III
- Substitute Custodian
- Substitute Lawn Care

Julie Davis
- Substitute Custodian

Katelyn Gade
- Substitute Nurse

April Hall
- Substitute Nurse

Pamela Hart
- Substitute Custodian

Tina Hill
- Substitute Custodian

Nikki Huff
- Substitute Nurse

Harold Kinnison
- Substitute Custodian
- Substitute Lawn Care

Amy Lavey
- Substitute Aide

Doug Lavey
- Substitute Bus Driver

Austy Miller
- Substitute Custodian

Maggie Miller
- Substitute Aide

Skipp Miller
- Substitute Custodian

Joanna Pittenger
- Substitute Aide
- Substitute Secretary

Megan Rush
- Substitute Aide

Manda Schaffer
- Substitute Bus Driver

Shon Schaffer
- Substitute Bus Driver

Tina Schmitz
- Substitute Bus Driver

Brian Schwieterman
- Substitute Bus Driver

Lori Seman
- Substitute Custodian

Elizabeth Shaw
- Substitute Aide

Kimberly Shell
- Substitute Bus Driver

Sharon Siders
- Substitute Cafeteria

Candice Skinner
- Substitute Aide

- Substitute Cafeteria
- Substitute Custodian
- Substitute Secretary

Kristin Snyder
 - Substitute Aide

Carrie Sturwold
 - Substitute Bus Driver

Candace Turner
 - Substitute Aide

Stephanie Wood
 - Substitute Aide

Jim Wysong
 - Substitute Custodian
 - Substitute Lawn Care

- I. Resignation - Effective April 6, 2024, Bill Sturwold has resigned as Varsity Head Baseball Coach.
- J. Resignation - Effective April 6, 2024, Derrick Skinner resigned as Assistant Varsity Baseball Coach.
- K. Employment - Supplemental Assignments - One (1) Year Supplemental Contract for the remainder of the 2023-2024 school year:

Derrick Skinner - Head Varsity Baseball Coach
 Casey Canan - Varsity Assistant Baseball Coach

2. Recommend approval of the following resolution:

WHEREAS, today's staff members mold our future citizens through their guidance and education, and

WHEREAS, today's staff members encounter students of widely differing backgrounds and abilities, and

WHEREAS, our society expects public education to provide quality education services to all children, no matter what their backgrounds or abilities, and

WHEREAS, our country's future depends, in large measure, upon the education your youth receive today, and

WHEREAS, staff members spend endless hours outside their classrooms preparing engaging lessons, evaluating progress, counseling and coaching students, performing community service, and supporting the instructional goals of the district, and

WHEREAS, our community recognizes that its staff members are providing quality educational services to our children.

NOW, THEREFORE, BE IT PROCLAIMED THAT the Bradford Exempted Village School District Board of Education designates the week of May 6-10, 2024, as Staff Member Appreciation Week in this community, and

BE IT FURTHER PROCLAIMED THAT the Board of Education calls on the community to join with it in personally expressing appreciation to our staff members for a “job well done.” The board would like to express their appreciation with a small token of appreciation and/or food provided in the buildings during this week.

3. Recommend approval of five summer school teachers in the amount of \$20/hour for 4 hours each day (including 1 instructional hour) for 4 weeks x12 days:

Ashley Fry
Katie Frey
Brooke Fair

Kimberley Newton
Tina Schmitz

4. Recommend collaborative planning with Miami County Sheriff’s Department for Safety Town on July 22-26th, 2024.
5. Recommend approval of an overnight stay for the Bradford FFA to attend the Ohio FFA State Convention in Columbus, Ohio, traveling with Milton Union, departing on May 2, 2024 at 7 AM and returning on May 3, 2024, at 10 PM.
6. Superintendent recommends that upon successful completion of their high school work (credit and testing requirements as established by the Bradford Exempted Village School District Board of Education), the presented list of candidates from the Class of 2024 be recommended for graduation from Bradford High School on May 25, 2024.

Owen Beachler
Ethan Brogan
Tegan Canan
Brooklyn Crickmore
Maci Hauschild
Macenzy Hemmelgarn
Samuel Hill
Colton Hutson
Eric Keener
Quentin Lear
Savannah Lingo
Katie Meyer
Brant Mills
Izabella Painter
Braylyn Reynolds
Karissa Rush
Max Shafer
Elijah Sowers
Jordan Thacker
Grayson Wills

Alexis Biddlestone
Alani Canan
Kaden Clack
Faith Gray
Devon Hawes
Hudson Hill
Emily Huff
Zane Jones
McKynna Kennedy
Lydia Lee
Peyton Melgaard
Tucker Miller
Jayda O’Neal
Brooke Phillips
Xavier Robinson
Trey Schmelzer
Emma Smith
Olivia Stollings
Garrett Trevino
Landon Wills

7. Recommend approval of The Jump Start Program for the incoming Kindergarteners August 5-8th, 2024. The following teachers will be compensated at tutoring rate:

Jessica Ridout
Ashley Fry
Brittany Clark

8. Recommend approval of an overnight stay for the high school girls basketball team to attend Earlham College Girls Basketball Shootout in Richmond, Indiana, on June 6, 2024, departing at 7 AM and returning at 7 PM.
9. Recommend approval of a non-paid day for Tracey Mueller on March 27, 2024, per her request.
10. Recommend approval of stipends for our teachers participating in the "Science of Reading" Professional Development in accordance to what is reimbursed by the state.
11. Recommend canceling the K & K Tours Contract for the Washington DC trip in November 2024 due to low numbers.

Motion: _____ Second: _____

Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill		Dr. Swabb	
----------------	--	-----------------	--	---------------	--	--------------	--	--------------	--

Consent Items (items 12 through 13). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.

12. Recommend approval of hiring Maggie Manuel for a one (1) year substitute aide contract for the 2024-2025 school year.
13. Recommend approval of hiring Maggie Manuel for a one (1) year substitute teacher contract for the 2024-2025 school year.

Motion: _____ Second: _____

Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill		Dr. Swabb	
----------------	--	-----------------	--	---------------	--	--------------	--	--------------	--

Consent Items (items 14 through 15). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.

14. Recommend approval of hiring Raymond Clark for a one (1) year substitute bus driver contract for the 2024-2025 school year.
15. Recommend approval of hiring Abbygail Fike for a one (1) year substitute teacher contract for the 2024-2025 school year.

Motion: _____ Second: _____

Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill		Dr. Swabb	
----------------	--	-----------------	--	---------------	--	--------------	--	--------------	--

16. Recommend giving authorization to the superintendent to select and hire contractors to build phase one of the preschool restroom project not to exceed \$45,000.

Motion: _____ Second: _____

Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill		Dr. Swabb	
----------------	--	-----------------	--	---------------	--	--------------	--	--------------	--

ENTER EXECUTIVE SESSION (IF NECESSARY)

 X (G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

_____ (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

_____ (G) (3) Conferences with the board’s attorney to discuss matters which are the subject of pending or imminent court action

_____ (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

_____ (G) (5) Matters required to be kept confidential by federal law or rules or state statutes

_____ (G) (6) Specialized details of off security arrangements

Motion: _____ Second: _____

Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill		Dr. Swabb	
----------------	--	-----------------	--	---------------	--	--------------	--	--------------	--

ENTER EXECUTIVE SESSION at: _____

EXIT EXECUTIVE SESSION at: _____

ADJOURNMENT

Motion: _____ Second: _____

Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill		Dr. Swabb	
----------------	--	-----------------	--	---------------	--	--------------	--	--------------	--

TIME: _____